

Smoky Mountain Amateur Radio Club

By-Laws

Section 1 - Membership

Membership is open to licensed Radio Amateurs. Applications for membership will be submitted to a Club officer.

There are four types of membership:

1. Individual member —the first member of a household pays regular dues.
2. Additional household members — no additional dues required.
3. Individuals under 21 — no dues required.
4. Lifetime members — individuals may become lifetime members by one of two methods.
 - a. Make a one-time payment equal to 25 times the current annual dues.
 - b. Nomination by the current President and approval by 2/3 of the members present at a regular meeting.

Section 2 - Officers

The officers of this Club will be President, Vice-President, Treasurer, and Secretary. No one member may hold more than one officer position.

The President will preside at all meetings and conduct the meeting in accordance with the rules adopted, enforce due observation of this Articles of Incorporation and By-Laws, decide all questions of order, sign all official documents adopted by the Club, and perform all other duties pertaining to the office of President.

The Vice President will assume all the duties of the President in the absence of the President and will organize Club programs and activities. If the President and Vice-President are both absent from a meeting, the Secretary or Treasurer may preside.

The Secretary will (a) keep a record of the proceedings of all meetings; (b) keep a roll of members; (c) carry on all correspondence; and (d) file all required reports (other than financial reports to be filed by the Treasurer). The Secretary will have the Articles of Incorporation and By-Laws available at every meeting, will permit review of same upon request, and will make minutes of meetings available to Club members.

The Treasurer will (a) receive and receipt for all monies paid to the Club; (b) keep an accurate account of all monies received and expended; (c) pay no bills without proper authorization; and (d) file all required financial reports. The Treasurer is authorized to pay expenditures up to \$100 each, subject to review at the next regular meeting. Expenditures of more than \$100 will require prior authorization by majority vote of the members present at a meeting. Receipts or invoices must be provided for any payments made. The Treasurer will provide an itemized report of disbursements, receipts, and account balances at each regularly scheduled Club meeting.

Immediately upon leaving office, a former officer will submit all Club records and assets to the successor or to the President or Vice President.

Officers may be removed from office for cause. After investigation, the issue will be presented to the membership at the next regular meeting of the Club. Removal of an officer requires a three-fourths vote of the members present at the meeting provided all members have been notified of such upcoming vote via email at least seven days in advance.

Section 3 - Elections

Officers serve a two-year term beginning on January 1 of even numbered years. Annual elections will be held during the fourth quarter of odd numbered years. Members must be present to vote. Any officer may resign their position in writing. Vacancies occurring between elections will be filled by special election.

Section 4 - Meetings

Regular meetings will be held, generally monthly. Meetings may be held virtually if the officers determine it is in the best interest to do so.

Special meetings may be called as the need arises. Notice will be provided to members concerning special meetings and the agenda items to address. No items outside the posted agenda may be considered. Notice will be sent via email to all members at least 72 hours before the meeting.

Robert's Rules of Order will govern conduct of meetings. Those members present at a meeting will constitute a quorum for the transaction of business.

Section 5 – Budget

The officers will develop a budget for the upcoming year and present it for approval by the membership at the January meeting. The Budget will provide an estimate of projected income and expenses for the ensuing year. The approved budget can be amended by the membership.

Section 6 – Dues

Annual dues will be determined each year during the fourth quarter. The rate is to be decided based upon review by the Treasurer, with recommendation to the membership, and with a membership majority vote of those present at the meeting.

Membership dues are payable upon becoming a member of the Club and each January thereafter. Dues for the first partial year of membership will be prorated on a quarterly basis.

Any member whose dues are not paid by March 1st will be considered inactive and will be removed from the membership roster. Inactive members have no voting privileges. Termination of membership will not justify a refund of dues paid.

Section 7 - Committees

The President may appoint members to serve on committees concerning various issues, e.g., Membership, Repeaters, Programs, Financial Review.

The President will appoint a Nominating Committee during the third quarter of odd numbered years. The Committee will be charged with finding qualified candidates to run for office. The Committee will present their slate of candidates to the President at a regular meeting prior to the election, at which time the President will accept the slate and entertain additional nominations from members. The final ballot will be made available to all Club members. The President will dissolve the Nominating Committee after the annual elections.

The President will appoint a Financial Review Committee during the fourth quarter of each year, tasked with conducting a review of the financial records. A written report will be prepared and presented to the membership by February 1st of the following year.

Section 8 – Club License Trustee

The President will assign trusteeship of the Club call sign. The trustee will be a member of the Club in good standing and will meet FCC requirements. The trustee must not have had an Amateur Radio license revoked or sanctioned at any time.

Section 9 - Amendments

Motions to amend the Articles of Incorporation or By-Laws will be submitted in writing at a regular meeting and may only be considered for adoption at the next regular meeting. Notice will be sent via email to all members at least 72 hours before the second meeting. The Articles of Incorporation or By-Laws may be amended by two-thirds of members who are present at the second meeting.

Section 10 – Dissolution of the Corporation

If three or more officers vote that the Corporation should be dissolved, then a motion for dissolution will be presented to the membership. If said motion is approved by more than two-thirds of the members, then the officers will dissolve the Corporation.

Robert Wilson, President

Date

Robert Loving, Secretary

Date